

CRAFTON COUNCIL/EDUCATIONAL MASTER PLAN AD HOC COMMITTEE

Minutes

July 21, 2002

Present: Gloria Harrison, Scott Rippy, Sherri Wilson, Denise Hoyt, Joe Cabrales, Catherine Pace Pequeno, Cheryl Marshall, Rick Hogrefe, Matthew Lee, Daniel Bahner, Moises Valencia, Michelle Riggs

Minutes

The minutes of the July 7, 2009 meeting were approved.

Accrediting Commission Letter

- Gloria Harrison reported that the Accrediting Commission sent a Revised Letter noting that the original letter had two errors: (1) CHC will have a visit by Commission representatives in the fall; (2) the college must have complete resolution with the exception of the SLO portion of Recommendation 3.

Dr. Matthew Lee

Gloria introduced Dr. Matthew Lee, Special Projects Consultant for California Community Colleges. Dr. Lee will be with the District on a consulting basis for the next couple of years to assist with the accrediting process. He will be at CHC a couple days a week and his office will be located in LADM 300E. Dr. Lee has reviewed CHC's Self Study Report, Accreditation Report, and what we have been working on. He has submitted a report to the District which was distributed to the committee and will be distributed campus-wide. Dr. Lee will serve as a resource person to CHC.

Discussion took place regarding the work that needs to be completed. Dr. Lee made the following observations/recommendations:

- Recommendation #1 is the single most important item
- The Commission is interested in integration of planning. The Educational Master Plan must be integrated, overarching, well documented, and accurate
- CHC must have complete resolution by January 2011 or lose accreditation
- CHC has done a lot of brainstorming, has good ideas, but has not moved forward
- We need to come up with a Plan and put order to it that makes sense for the institution
- We need to revisit CHC's Goals to see if they are still applicable
- We must have a draft ready for Crafton Council by 9/3/07
- The Educational Master Plan needs to drive everything
- The Strategic Plan should include those things that don't fall into the Educational Master Plan; i.e., marketing issues

- The Strategic Plan articulates things we have to do in support of the Educational Master Plan
- Planning assumptions need to be spelled out
- Goals should be “what” not “how”
- Planning should take place from the bottom up and the top down
- Plans should not be redundant but should echo one another
- Campus participation is crucial

Future Meetings

In order to complete the work that needs to be done, this committee will meet every Tuesday, 1:00 p.m., LADM 217.

At the July 28th meeting, the committee will continue to discuss CHC’s existing plans and identify common themes.